



Dear Transportation Provider:

The Federal Transit Administration is making funding available for the federal fiscal year 2016 for the Section 5310 Grant Program. The intent of this program is to improve mobility for seniors and individuals with disabilities by providing financial support, through programs planned, designed, and carried out to meet the special transportation needs of these populations.

Funding is available for the following:

Request Type	FTA required match
Capital Assistance	
Vehicles	20% match required-provided by NJ Transit*
Equipment	20% match required-provided by NJ Transit*
Mobility Management	20% match required-provided by applicant
Acquisition of Transportation Services	20% match required-provided by applicant
Operating Assistance	50% match required-provided by applicant

*Please note this is subject to the availability of funds, all applicants should be prepared to provide the match if required or needed.

You must be an active participant in the county transportation coordination planning process referred to as the Coordinated Human Services Transportation Plan (CHSTP). Be sure that your local designated planning lead (see Exhibit in Application) is aware of your intent to apply.

The grant process consists of four phases. The first phase is completion of an application to NJ TRANSIT. The second phase is the review process at NJ TRANSIT for inclusion in the statewide federal grant submission. The third phase is federal review and approval. In phase four, NJ TRANSIT enters into an agreement with the approved applicants. Be advised that the entire process from application to receipt of award may take eighteen months to two years.

On **Friday, February 17, 2017** NJ TRANSIT will begin accepting applications from organizations who wish to apply. The closing date to return applications to NJ TRANSIT is by **Friday, April 14, 2017 at 3:00 pm**. To complete a grant application all organizations must go to the following website: <http://s-rides.njtransit.com>.

Existing S-RIDES users may enter the system using your current login information. New users can register directly in the system to submit an application. You may start an application, save your information, and exit the system in order to complete the application at your leisure. Review all the information that is necessary and upload all required documents. You will not be able to submit the application until all of the required fields and documents are completed. Please note incomplete applications will not be reviewed.

For more information on how NJ TRANSIT administers the Section 5310 Grant, please visit <http://www.njcttp.org> and click on the UNITED WE RIDE tab on the left hand side. There you will find the Section 5310 State Management Plan which describes how NJ TRANSIT administers the grant.

Thank you for your interest in the program. If you have any questions, call 973-491-7372 or email us at GRANT5310@NJTRANSIT.COM and you will be directed to the appropriate staff person.

Sincerely,

Janelle Rivera
Manager, Local Programs