

Memorandum

To: Capital Planning & Programs Department

From: Lea Q. Sheridan
Supervisor, Local Programs and Minibus Support

Date: July 6, 2016

Subject: Organizational Announcement
Capital Planning

I am pleased to announce that starting Monday, June 27, 2016, Mr. Christopher Uffer has joined our department as the **Warranty Administrator**. In his new role he will be responsible for analyzing warranty and repair data for active federally-funded vehicles, he will consult with vehicle and component manufacturer representatives to identify and resolve component problems, and will conduct and oversee manufacturer warranty meetings with subrecipients.

Chris has been with NJ Transit for two years as a Foreman at the Oradell Bus Facility. Prior to working at NJ TRANSIT, Chris has twelve years of mechanical, administrative and warranty experience in the automotive service industry.

Please join me in welcoming Chris as the new Warranty Administrator. He is aware that his contribution to the department is a key element to our success and looks forward to the challenge. He may be reached at 973-491-7986 or at cuffer@njtransit.com.

Sincerely,

Lea Q. Sheridan

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Supervisor, Local Programs and Minibus Support